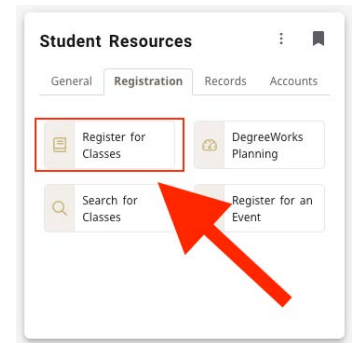




## Registration Instructions

Access the Registration Portal through [MyNEMCC](#)

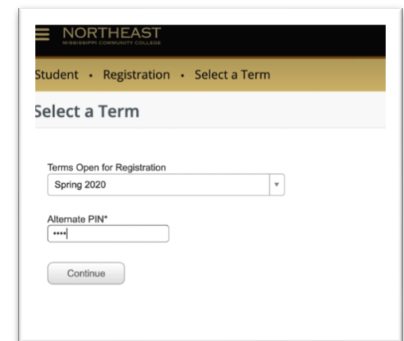
1. Go to Northeast Homepage and select "[MyNEMCC](#)" from the top right menu.
2. Login using your SSO (Single Sign-on) and authenticate your identity using the Authenticate app.
3. On the Student Resources card, tap on "Register for Classes" on the Registration tab.
4. If you have met with your advisor and created a draft schedule, choose "Register for Classes". If you need to search for classes, choose "Browse Classes."
5. Choose the Term Open for Registration.
6. Enter your Alternate PIN – this is obtained from your advisor.



### Register for Classes

On the registration page, you have 3 options for adding classes:

1. Find classes – use this to search for your class if you don't know the CRN.
2. Enter CRN – use this tab if you already have the CRNs for your classes – the CRN is likely listed on the scheduling template provided by your advisor.
3. Plans – use this tab if you worked with your advisor to create a plan of classes.



**Register for Classes**

Option 2: If you already know the CRN numbers for your classes, choose this tab and enter the CRNS.

Option 3: If you have a plan created, choose this tab and submit your plan.

Find Classes | Enter CRNs | Plans | Schedule and Options

**Enter Your Search Criteria**

Term: Spring 2020

Option 1: If you need to search for classes, enter the search criteria to select a class.

Subject

Course Number

Keyword

Instructor

[Advanced Search](#)

- Don't forget to click submit!

