

POSITION ANNOUNCEMENT

Head Cross Country Coach (Part-Time)

Northeast Mississippi Community College is now accepting applications for a Head Cross Country Coach. This is a part-time staff position directing the men's and women's cross country program. This position will: provide leadership for the cross country team with practice times and fall meet schedule as approved by NEMCC and MACCC; schedule and arrange travel and supervision to and from scheduled cross country meets; provide academic advising to the student athletes, maintain and help monitor study halls for student athletes in accordance with our Student Success Coaches; and coordinate recruiting efforts for the men's and women's cross country program.

QUALIFICATIONS:

Required -

- Teach and communicate effectively
- Ability to work with student athletes from all ethnic backgrounds
- Desire to work with student athletes on and off the cross country course and especially in the classroom
- Create a good working relationship with all faculty and staff
- Excellent written and interpersonal communication skills
- Experience integrating technology with teaching and coaching
- Ability to recruit student athletes
- Experience working with and organizing cross country meets
- Experience working with a cross country team

Preferred -

- Coaching and recruiting experience at the College level
- History of networking with High School coaches and student athletes
- Experience with Federal financial aid regulations at the college level concerning Pell Grants and other federal and state student aid
- Understand the role and mission of community college athletics within the higher education system
- Complete understanding of relationship with student athlete and classroom

SALARY:

\$10,000.00

APPLICATION DEADLINE:

Until Filled

APPLICATION MATERIALS:

To apply, please submit a cover letter, official college application form, resume, and official transcript(s) of all college work. (*Applications currently on file can be activated for this position by submission of a cover letter.*)

APPLICATION MATERIALS SHOULD BE DIRECTED TO:

Human Resources
Northeast Mississippi Community College
101 Cunningham Boulevard
Booneville, MS 38829

In compliance with Title VI of the Civil Rights Act of 1964; Title IX, Educational Amendments of 1972 of the Higher Education Act; and, Section 504 of the Rehabilitation Act of 1973, as amended, the Board of Trustees of Northeast Mississippi Community College has adopted this policy assuring that no one shall, on the grounds of race, color, age, national origin, or sex, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity of the College. Northeast Mississippi Community College adheres to the principle of equal educational and employment opportunity without regard to race, sex, age, color, creed, or national origin. This policy includes the qualified handicapped and extends to all programs and activities supported by the College. The Section 504 Coordinator is Leigh Ann Stewart, Wright Hall (662)720-7192 and the Title IX Coordinator is Liz Roark, (662) 720-7223.

Position Description
Northeast Mississippi Community College
January 2024

Position: Head Cross Country Coach

Reports To: Athletic Director

Qualifications:

Required –

1. Teach and communicate effectively.
2. Ability to work with student athletes from all ethnic backgrounds.
3. Desire to work with student athletes on and off the cross country course and especially in the classroom.
4. Create a good working relationship with all faculty and staff.
5. Excellent written and interpersonal communication skills.
6. Experience integrating technology with teaching and coaching.
7. Ability to recruit student athletes.
8. Experience working with and organizing cross country meets.
9. Experience working with a cross country team.

Preferred –

1. Coaching and recruiting experience at the College level.
2. History of networking with High School coaches and student athletes.

3. Experience with Federal financial aid regulations at the college level concerning Pell Grants and other federal and state student aid.
4. Understand the role and mission of community college athletics within the higher education system.
5. Complete understanding of relationship with student athlete and classroom.

Role: Part-time staff position directing the men's and women's cross country program. Provide leadership for the cross country team with practice times and fall meet schedule as approved by NEMCC and MACCC. Scheduling and arranging travel and supervision to and from scheduled cross country meets. The coach will provide academic advising to the student athletes, maintain and help monitor study halls for student athletes in accordance with our Student Success Coaches. The coach will coordinate recruiting efforts for the men's and women's cross country program.

Salary: \$10,000

Activities:

1. Work closely with faculty and Student Success Coaches to monitor students attendance and advancement in class.
2. Assist in practice planning and evaluation of student athletes.
3. Provide assistance in selecting and purchasing equipment and supplies.
4. Collaborate with the Athletic Director to make goals, plan and coordinate summer camps and activities within the cross country program.
5. Participate in professional organizations.
6. Remain informed of changes and trends in the profession.
7. Support the Athletic Director and the entire Institution.

8. Committed to the success of each student athlete on and off the athletic field.
9. Monitor class attendance and grades for the student athletes.

NOTE: Job description, role, and activities may change at any time without prior notice.