

POSITION ANNOUNCEMENT

Civil Engineering Technology Instructor

Northeast Mississippi Community College is now accepting applications for a full-time ten-month Civil Engineering Technology Instructor. This position will teach laboratory-based Civil Engineering Technology courses as prescribed by schedule demands to students majoring in Civil Engineering Technology and other technical education major students who may take Civil Engineering Technology courses as technical electives.

QUALIFICATIONS:

Required -

- Associates or bachelor's degree in civil engineering technology, civil engineering, construction engineering technology, or a closely related field from a regionally accredited institution
- A minimum of 2 years of verified, full-time work experience in the field, coupled with documented industry competencies
- Knowledge of land and boundary surveying principles, civil construction methods, materials, and roadway/drainage planning
- Practical experience operating modern robotic total stations, survey-grade GPS/GNSS receivers, data collectors, etc

Preferred -

- Master's degree in civil engineering, construction engineering or a closely related field.
- Five years of experience in the field of Civil Engineering
- Active registration as a Professional Land Surveyor (PLS) or a Professional Engineer (PE) in Mississippi (or ability to obtain via comity)
- National certifications related to high-accuracy geospatial technologies, such as Certified Survey Technician (CST) credentials or advanced GPS/GNSS data collection certifications
- Advanced, recent field experience using industry-standard platforms like Autocad, Civil 3D, and Carlson

APPLICATION DEADLINE:

June 5, 2026

APPLICATION MATERIALS:

To apply, please submit a cover letter, official college application form, resume, and official transcript(s) of all college work. (*Applications currently on file can be activated for this position by submission of a cover letter.*)

APPLICATION MATERIALS SHOULD BE DIRECTED TO:

Human Resources
Northeast Mississippi Community College
101 Cunningham Boulevard
Booneville, MS 38829

In compliance with Title VI of the Civil Rights Act of 1964; Title IX, Educational Amendments of 1972 of the Higher Education Act; and, Section 504 of the Rehabilitation Act of 1973, as amended, the Board of Trustees of Northeast Mississippi Community College has adopted this policy assuring that no one shall, on the grounds of race, color, age, national origin, or sex, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity of the College. Northeast Mississippi Community College adheres to the principle of equal educational and employment opportunity without regard to race, sex, age, color, creed, or national origin. This policy includes the qualified handicapped and extends to all programs and activities supported by the College. The Section 504 Coordinator is Leigh Ann Stewart, Wright Hall (662)720-7192 and the Title IX Coordinator is Liz Roark, (662) 720-7223.

Position Description
Northeast Mississippi Community College
Revision Date: May 2026

POSITION: Civil Engineering Technology Instructor (10-month contract)

REPORTS TO: Vice President for Career and Technical Education

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ROLE: Full-time, ten-month faculty position teaching Civil Engineering Technology courses. Teach laboratory based Civil Engineering Technology courses as prescribed by schedule demands to students majoring in Civil Engineering Technology, Computer Aided Design and Drafting Technology, Construction Engineering Technology, and other technical education major students who may take Civil Engineering Technology courses as technical electives.

ACTIVITIES:

- Prepare and deliver high-quality instruction in Civil Engineering Technology, seamlessly integrating theoretical

Position Description
Northeast Mississippi Community College
Revision Date: May 2026

concepts with hands-on laboratory demonstrations and field applications.

- Design and execute realistic laboratory simulations, computer-aided design (CAD) exercises, and field-surveying applications that replicate current industry practices.
- Develop, administer, and document rigorous student assessments that directly align with state-mandated course competencies, student learning outcomes, and industry-recognized credentials.
- Maintain punctual attendance and strictly adhere to the official college academic calendar, instructional timelines, and scheduled class times.
- Manage, maintain, and secure all program resources, ensuring that field equipment and computer labs are operational, calibrated, and consistent with modern industry standards.
- Enforce strict laboratory and field safety protocols, ensuring students are trained in risk management and proper equipment handling.
- Conduct ongoing needs assessments for laboratory technology, facility improvements, and professional development to keep the program on the cutting edge.
- Formulate annual program budgets, manage supply inventories, and prepare procurement requisitions in compliance with institutional policies.
- Recruit, lead, and coordinate an active Program Advisory Committee comprised of regional industry leaders to ensure curriculum relevance and robust workforce alignment.
- Actively participate in student recruitment, program marketing, and retention initiatives, cultivating strong relationships with regional high schools, career-technical centers, and industry partners.
- Maintain continuous professional engagement and keep abreast of emerging developments, software updates, and technological advancements in the civil engineering and surveying fields.
- Coordinate interdisciplinary program activities with other technology and engineering disciplines to foster collaborative learning environments.
- Assist graduating students with industry placement by maintaining active employment contacts, coordinating corporate field trips, and promoting internship opportunities.

Position Description
Northeast Mississippi Community College
Revision Date: May 2026

- Prepare, maintain, and submit accurate college reports, attendance logs, and student records in a timely manner as required by administration and accrediting bodies.
- Serve on institutional committees and assist with departmental activities that support the overall mission of the college.

SALARY:

Determined by Northeast's published Faculty Salary Schedule

NOTE: Attendance is required for this position.

NOTE: Job description, role, and activities may change at any time without prior notice.