

POSITION ANNOUNCEMENT

Assistant Softball Coach

Northeast Mississippi Community College is now accepting applications for a full-time ten-month Assistant Softball Coach. This position will provide academic advising to student athletes, maintain and monitor study halls and dormitory for student athletes, and help coordinate recruiting efforts for the softball program.

QUALIFICATIONS:

Required -

- Bachelor's Degree
- Teach and facilitate the game of softball effectively
- Ability to work with students from all ethnic backgrounds
- Strong ability to identify and recruit potential athletes, coordinate the softball recruiting efforts
- Desire to work with student athletes on and off the softball field
- Create a good working relationship with all faculty and staff
- Excellent written and interpersonal communication skills
- Experience integrating technology with teaching and coaching
- Experience in recruiting student athletes
- Maintain a valid MS Driver's License

Preferred -

- Working towards a graduate degree
- Coaching and recruiting experience at the college level
- History of networking with high school coaches and student athletes
- Experience with Federal financial aid regulations at the college level concerning Pell Grants and other Federal and state student aid
- An understanding of the role and mission of community college athletics within the higher education system

APPLICATION DEADLINE:

Open Until Filled

APPLICATION MATERIALS:

To apply, please submit a cover letter, official college application form, resume, and official transcript(s) of all college work. (*Applications currently on file can be activated for this position by submission of a cover letter.*)

APPLICATION MATERIALS SHOULD BE DIRECTED TO:

Human Resources
Northeast Mississippi Community College
101 Cunningham Boulevard
Booneville, MS 38829

In compliance with Title VI of the Civil Rights Act of 1964; Title IX, Educational Amendments of 1972 of the Higher Education Act; and, Section 504 of the Rehabilitation Act of 1973, as amended, the Board of Trustees of Northeast Mississippi Community College has adopted this policy assuring that no one shall, on the grounds of race, color, age, national origin, or sex, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity of the College. Northeast Mississippi Community College adheres to the principle of equal educational and employment opportunity without regard to race, sex, age, color, creed, or national origin. This policy includes the qualified handicapped and extends to all programs and activities supported by the College. The Section 504 Coordinator is Leigh Ann Stewart, Wright Hall (662)720-7192 and the Title IX Coordinator is Liz Roark, (662) 720-7223.

Softball Coach
Northeast Mississippi Community College

POSITION: Assistant Softball Coach

REPORTS TO: Head Softball Coach

This position is responsible for on-field coaching and recruitment of academically-qualified student athletes for a NJCAA Division II Softball program, within the guidelines, rules, and regulations of Northeast Mississippi Community College, the NJCAA, and the MACCC Conference.

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ROLE:

Staff position assisting with the softball program. The coach will provide academic advising to student athletes, maintain and monitor study halls and dormitory for student athletes, and help coordinate recruiting efforts for the softball program.

ACTIVITIES:

Athletic

1. Help coordinate recruiting efforts within the softball program
2. Assist in practice planning and evaluation of student athletes. Assist in decision making during practice sessions
3. Provide assistance in selecting and purchasing equipment and supplies involved within softball program
4. Assist heavily in recruiting process, be able to travel and be gone nights and weekends
5. Take sole responsibility of texting, calling and communicating with recruits on a weekly basis
6. Participate in professional organizations
7. Remain informed of changes and trends in the profession
8. Be loyal and fully support Head Coach and the entire institution
9. Promote the success of each student athlete on and off the softball field
10. Monitor class attendance for student athletes. Take steps to ensure student athletes are on track to graduate and do graduate
11. Assist in supervising student athletes on campus, in all phases of student athlete daily schedules
12. Work closely with Head Coach on making game day preparations and advise during games on strategies and decisions
13. Accept decisions made by Head Coach and understand he has final decision on things that affect the softball program
14. Assist in maintaining all athletic facilities to an acceptable level
15. Build relationships with local coaches, travel coaches and college coaches for networking abilities
16. Join local, state and national coaching organizations
17. Perform other duties as assigned by the Head Coach, the Athletic Director, the VP of Student Services, and the President

Softball Coach
Northeast Mississippi Community College

NOTE:

Job description, role, and activities may change at any time
without prior notice