

# POSITION ANNOUNCEMENT

## Art Instructor

Northeast Mississippi Community College is now accepting applications for a full-time nine-month Art Instructor. Full-time assignment to Booneville campus.

### QUALIFICATIONS:

#### Required -

- Master's degree with a minimum of 18 graduate hours in art
- Verifiable ability to teach effectively and creatively
- Verifiable ability to function as a team member
- Verifiable ability to work with diverse student populations
- A desire to work with students who need extra help to succeed
- Written and interpersonal communication skills
- Verifiable experience integrating technology with teaching

#### Preferred -

- Master of Fine Arts degree in art
- Demonstrated experience in studio art, to include a combination of courses: painting, drawing, design, photography, ceramics, and digital art
- Demonstrated experience in exhibition planning and management for student and guest artist shows
- Demonstrated experience in Art Appreciation lecture for non majors
- Experience with teaching adults
- At least two years of teaching experience

#### APPLICATION DEADLINE:

June 10, 2026

#### APPLICATION MATERIALS:

To apply, please submit a cover letter, official college application form, resume, and official transcript(s) of all college work. (*Applications currently on file can be activated for this position by submission of a cover letter.*)

#### APPLICATION MATERIALS SHOULD BE DIRECTED TO:

Human Resources  
Northeast Mississippi Community College  
101 Cunningham Boulevard  
Booneville, MS 38829

*In compliance with Title VI of the Civil Rights Act of 1964; Title IX, Educational Amendments of 1972 of the Higher Education Act; and, Section 504 of the Rehabilitation Act of 1973, as amended, the Board of Trustees of Northeast Mississippi Community College has adopted this policy assuring that no one shall, on the grounds of race, color, age, national origin, or sex, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity of the College. Northeast Mississippi Community College adheres to the principle of equal educational and employment opportunity without regard to race, sex, age, color, creed, or national origin. This policy includes the qualified handicapped and extends to all programs and activities supported by the College. The Section 504 Coordinator is Leigh Ann Stewart, Wright Hall (662)720-7192 and the Title IX Coordinator is Liz Roark, (662) 720-7223.*

**Art Instructor Position Description**  
**Northeast Mississippi Community College**  
**Revision Date: May 2026**

**POSITION:** Art Instructor

**REPORTS TO:** Academic Division Head for the Division of Fine Arts

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**ROLE:** Full-time 9-month faculty position. Instructor will provide student academic advising, serve on college committees, mentor part-time instructors when necessary, and perform other duties as assigned.

**SALARY:** Determined by Northeast’s 2001 Plus Faculty Salary Schedule

**ACTIVITIES:**

- Teach courses assigned by the division head
- Work to ensure that student majors are correctly enrolled in classes according to placement policies
- Assist in curriculum development
- Advise students and assist them with registration
- Teach at non-traditional times (evenings and weekends) or locations as an overload as needed
- Assist in selection of appropriate textbooks, equipment and supplies to keep current and enhance student success

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- Be a vital part in making goals, planning and coordinating work within the division
- Participate in professional organizations
- Be familiar with current trends and technology and be willing to try new methods in order to keep the curriculum up-to-date
- Be committed to student success and excellence in teaching
- Develop and teach distance learning courses as needed
- Maintain accurate grade, attendance, and other records and submit reports as requested
- Work with division head in ordering art supplies for studio classes
- Assist in selection of art scholarship recipients
- Assist in planning activities related to the art program such as workshops, special exhibits, field trips, receptions, Visual Arts Club
- Be available to assist students during office hours each day
- Work closely with other instructors in the division to ensure quality and uniformity in course offerings
- Adhere to all policies and job requirements listed in the official NEMCC faculty job description
- Attend and support college activities and functions

*NOTE: Attendance is required for this position.*

*NOTE: Job description, role, and activities may change at any time without prior notice.*