



July 27, 2016

Dear Northeast Faculty and Staff:

Welcome to the 2016-2017 school year. I hope you have had an enjoyable summer and are ready to start a continue our journey to “**Go for the Gold**” this academic year. Just as Olympic athletes in Rio give it their all when competing for their countries, we celebrate the efforts Team Northeast makes on behalf of our students.

We have planned a full day of in-service activities designed to orient and update all employees. Full-time faculty, staff, and administration will report to campus **Wednesday, August 10, 2016**, for the Opening Ceremonies/General Meeting. The day will begin at **7:30 a.m.** with breakfast being provided in the Cafeteria of the Frank and Audra Haney Union. The General Assembly will begin promptly at 8:30 a.m. in the Claude Wright Room. **Employees are encouraged to wear Northeast attire/colors.**

This year, we are privileged to have two former “gold medal winners,” Mr. Rex Mills and Mr. Chris Cornelison, both graduates from Northeast, speak to us about their experiences on our campus. Also, Patrick Eaton will give his State of the Foundation and distribute the Years of Service Award pins during is “Medal Ceremony.” Everyone will be provided lunch compliments of the Office of Planning & Research. Lunch will be served in the Cafeteria. After lunch, staff will be dismissed to their offices and faculty will reconvene in the Claude Wright Room at 1:00 pm.

Wednesday afternoon administrative offices will reopen at 12:00 p.m. in order to serve our students. Regular registration for all students will be held on Thursday, August 11, and Friday, August 12, beginning at 8:00 a.m. Administrative offices that assist with registration, including the bookstore, will extend their hours on Thursday until 6:00 p.m. to register our non-traditional students. **Campus-wide, Friday will be a full business day, 8:00 am to 4:00 pm.**

Instructional division meetings will occur Wednesday, August 10, at 2:00 p.m. The Northeast chapter of the Faculty Association will hold its first meeting on Thursday, August 11. New Employee Orientation will be provided August 9 for all employees who have been hired since September 1, 2015.

I am looking forward to the upcoming school year, and I hope this in-service day will be a great start for your academic year.

Sincerely,

A handwritten signature in blue ink that reads "Ricky D. Ford".

Ricky Ford
President