POSITION ANNOUNCEMENT

Practical Nursing Education Instructor

Northeast Community College is accepting applications for a full-time, twelve-month Instructor for the Practical Nursing Education Program.

REQUIRED QUALIFICATIONS:
- A.A.S. in Nursing Degree
- Current licensure as a Registered Nurse in Mississippi
- Two (2) years full-time work experience within the last five (5) years as an RN in a hospital clinical setting or as an instructor in a practical nursing education program with responsibilities for teaching basic nursing skills and direct supervision of students in a clinical setting
- Ability to teach effectively and creatively
- Ability to infuse critical thinking skills into classroom instruction
- Ability to communicate effectively verbally and through written and electronic means
- Effective interpersonal skills
- Verifiable experience integrating technology with teaching
- Verifiable ability to function as a team member

PREFERRED QUALIFICATIONS:
- B.S.N. degree
- Five years work experience
- Post-secondary teaching experience

SALARY: Determined by Northeast’s published “2001 Plus” Faculty Salary Schedule

APPLICATION DEADLINE: June 21, 2013
(Applications received after this date will be reviewed at the Selection Committee’s discretion.)

APPLICATION MATERIALS:
To apply, please submit a cover letter, official college application form, resume, and official transcript(s) of all college work.
(Applications currently on file can be activated for this position by submission of a cover letter.)

APPLICATION MATERIALS SHOULD BE DIRECTED TO:
Human Resources Officer
Northeast Mississippi Community College
101 Cunningham Boulevard
Booneville, MS 38829

For further information, call:
(662) 720-7594 or (662) 720-7453

Northeast Mississippi Community College, Booneville, Mississippi 38829, adheres to the principle of equal educational and employment opportunities without regard to age, race, sex, color, creed or national origin. This adopted policy includes the qualified handicapped and extends to all programs and activities supported by the college. For more information contact the Dean of Students, 101 Cunningham Boulevard, Ramsey Hall, Booneville, Mississippi 38829; 662-720-7273.
Position Description  
Northeast Mississippi Community College  
Revision Date: June 2013

**POSITION:**  Instructor, Practical Nursing Education Program  
(Twelve-month contract)

**REPORTS TO:**  Academic Head, Division of Health Sciences  
Program Director, Practical Nursing Education Program

**QUALIFICATIONS:**  
**Required:**  
- A.A.S. in Nursing Degree  
- Current licensure as a Registered Nurse in Mississippi  
- Two (2) years full-time work experience within the last five (5) years as an RN in a hospital clinical setting or as an instructor in a practical nursing education program with responsibilities for teaching basic nursing skills and direct supervision of students in a clinical setting  
- Ability to teach effectively and creatively  
- Ability to infuse critical thinking skills into classroom instruction  
- Ability to communicate effectively verbally and through written and electronic means  
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- Verifiable experience integrating technology with teaching  
- Verifiable ability to function as a team member

**Preferred:**  
- B.S.N. degree  
- Five years work experience  
- Post-secondary teaching experience

**ROLE:**  
Full-time, twelve-month faculty position teaching both classroom and clinical courses in the Practical Nursing Education program.  
Instructor will provide student academic advising, serve on college committees, and perform other duties as assigned.

**ACTIVITIES:**  
1. Provides classroom and clinical instruction based on the State Department of Education’s model curriculum for Practical Nursing.  
2. Evaluates students in didactic and clinical courses.  
3. Maintains student course records and documents.
4. Participates as a member of a teaching team on assigned courses with equitable responsibilities.
5. Assists with the development of standards for the admission, progression and graduation of students.
6. Participates in the activities of the total faculty of Northeast Mississippi Community College in ways that benefit the institution, the division, the practical nursing program and the faculty.
7. Works with the Program Director and other Practical Nursing faculty to coordinate all aspects of the program.
8. Develops clinical rotation schedules for the clinical education centers.
9. Assists in the recruitment of students for the program.
10. Participate in advisement of Practical Nursing students and related students.
11. Provides employment references for graduates of the program.
12. Attends departmental and general faculty meetings.
13. Attends advisory committee meetings.
14. Serves on the program’s admission committee.
15. Refers students for remedial assistance.
16. Along with the Program Director, recommend students for graduation.
17. Along with the Program Director, recommend books, magazines, and periodicals to be added to the college library.
18. Along with the Program Director selects textbooks.
19. Assists the Program Director in working with the Mississippi Community College Board in maintaining program accreditation.
20. Assists the Program Director in preparation of program budget.
21. Participates in professional development and submits annual professional competency plan.
22. Assists in ordering and maintaining supplies.
23. Assists with the annual inventory and assures that labs and equipment are maintained, safe, clean and secure at all times.
24. Travels to clinical facilities at own expense as necessitated by teaching assignment.
25. Maintains current American Heart CPR certification at the provider level.
27. Complies with the Policies and Procedures of the clinical affiliate/s where clinical instruction is assigned.
28. Provides proof of annual physical examination, immunization status, and TB skin test or CXR.
29. Complies with the policies and procedures of the NEMCC.
30. Practices within the scope of practice determined by the Mississippi Board of Nursing.
31. Attend and support college sponsored activities.

NOTE: Attendance is required for this position.

NOTE: Job description, role, and activities may change at any time without prior notice.